

# Community College *of* Philadelphia

## MEETING MINUTES

<b>Work Group:</b>	Academic Support Subcommittee
<b>Meeting Date:</b>	Thursday, November 20, 2014
<b>Meeting Time:</b>	The meeting was called to order at 3:35 p.m.
<b>Attendees:</b>	Joan Bush, Bonnie Harrington, Carlos Diaz, Todd Jones, Wendy Kohler, Gim Lim, Tarsha Walton, Monique Muhammed and Danh Thach.
<b>Facilitators:</b>	Todd Jones
<b>Location:</b>	BG-07G
<b>Topic:</b>	Various Topics

### Discussion Points

#### **Introduction**

Because Osvil Acosta-Morales was absent, Todd Jones volunteered to chair the meeting.

#### **Review of Minutes**

The minutes from the previous meeting were reviewed by the committee. A correction was made to the minutes – to include in Old Business about P& P 7, Credit by exam in #2 that there was a discussion among the committee about basing the credit by exam on the student learning outcomes.

A motion was made to accept the minutes, with the above referenced correction, by Bonnie Harrington and was seconded by Gim Lim. All members voted yes to approve the minutes.

#### **Old Business**

##### **Policy - Credit by Examination – P&P # 7**

Joan Bush reported back to the committee that the Academic Deans were in favor of changing “currently enrolled” students to “active” students.

Joan Bush also reported that the Academic Deans also were in favor of including in the policy a clause that would state, “Students are not eligible for credit by exam for a course(s) posted on their transcript. If a student is granted academic or time amnesty, they will be eligible for credit by exam”. The committee discussed this statement.

A motion was made by Todd Jones and seconded by Bonnie Harrington, to approve the following changes to P&P 7:

#1 – change “currently enrolled students” to “active students”.

#3 – delete - “a fee must be paid prior to taking the exam”.

#7 – delete – “and paid prior to the time the student takes the examination, and the student shall present a receipt for this at the time that he/she takes the examination”.

The committee voted on the motion. 8 members voted in favor and 1 member was opposed. The motion carries and will be recommended to the IWC.

### **New Business**

Sue Hauck was a guest at the meeting and spoke about Prior Learning Assessment.

The meeting was adjourned at 4:46 p.m.

### **Next Meeting**

Thursday, December 11, 2014 at 3:30 PM in room the Library Conference Room.